

CAREER AND TECHNICAL EDUCATION PROGRAMS

The lack of English language skills will not be a barrier to enrollments in Career and Technical Education programs.

Posibles dificultades con el inglés no son una barrera para matricularse en programas de carreras académicas o educación técnica.

Career and Technical Education (CTE) Curricula

Santa Barbara City College offers a variety of programs and courses in career and technical education leading to Skills Competency and Departmental Award programs, Certificates of Achievement and two-year Associate in Science Degree programs. Subject areas include Business Education, Health and Human Services, Media Arts, Drafting/CAD/Interior Design, Culinary Arts and Hotel Management, Environmental Horticulture, Construction Technologies, Water Science, Computer Network Engineering and Electronics, Marine Diving Technologies and Auto Technologies. Specific award, certificate or degree programs in these occupational areas are listed in the "Programs of Study" table in this *Catalog*. Programs of study are offered in these areas:

Business Education

- Accounting
- Accounting Assistant/Bookkeeper, Levels I-IV
- Bookkeeping
- Business Administration
- Business Administration for Transfer
- Business Administration: Levels I and II
- Business Administration: Emphasis in Management
- Business Communications
- Computer Applications and Office Management
- Computer Information Systems
- Computer Proficiency Online
- Database Programming and Applications Development
- Entrepreneurship: Levels I and II
- Entrepreneurship: Web Design, Levels I and II
- Finance
- International Business
- Marketing
- Office Assistant
- Real Estate
- Sales and Marketing

Health

- Acute Care CNA
- Associate Degree Nursing (ADN)
- Cancer Information Management (CIM)
- Certified Nursing Assistant (CNA)
- Diagnostic Medical Sonography (DMS)
- Emergency Medical Technician (EMT)
- Health Information Technology (HIT)
- Healthy Aging

- Home Health Aide (HHA)
- Medical Coding Specialist
- Radiographic and Imaging Sciences (RT)
- Vocational Nursing (LVN)

Human Services

- Addictive Disorders Counseling
- Administration of Justice: Criminology
- Administration of Justice: Law Enforcement
- Administration of Justice: Legal Studies
- Administration of Justice for Transfer
- Associate Child Care Teacher
- Cosmetology
- Diversity Issues in Early Childhood Education
- Early Childhood Education
- Esthetician
- Infant/Toddler Development
- Post-professional Practice: Addictive Disorders Counseling
- School-Age Care

Media Arts

- Animation and Gaming
- Applied Photography
- Film Production
- Game Design
- GDP: Graphic Design Concentration
- Graphic Design Entrepreneur I and II
- Introduction to Graphic Design
- Journalism
- Media Arts
- Media Design and Development
- Mobile Media Core
- Photo Design Photojournalism
- Public Relations

Technologies

- Automotive Service and Technology
- Baking and Pastry
- Cisco Networking Associate
- Computer Network Engineering
- Construction Technology
- Culinary Arts
- Drafting/CAD/Interior Design
- Environmental Horticulture
- Hospitality
- Hospitality Operations Specialist
- Human Resource Hospitality Specialist
- Interior Design: Part 1 and 2
- Landscape Operations
- Marine Diving Technologies
- PC Support/Network Management
- Personal Chef Training

- Sustainable Horticulture
- Water Science

Specialty programs in Cooperative Education and job-site training allow students to combine classroom studies with on-the-job experiences. The main thrust of career and technical education is to provide the student with entry-level job skills for a smooth and productive transition to the workplace. Although the requirements in the majors are generally fixed, students have a wide range of courses from which to choose in meeting General Education requirements. *Counselors should be consulted for variations and assistance with planning programs.*

Cooperative Work Experience

Santa Barbara City College offers three types of Cooperative Work Experience—General Work Experience, International Work Experience and Career and Technical Education Work Experience:

General Work Experience 290 assists students to acquire good work habits, attitudes and career awareness in actual job settings. Units are based on the number of hours worked throughout the semester. For paid work, 1 unit = 75 hours, 2 units = 150 hours, 3 units = 225 hours. There are no regular class meetings, but students are required to complete a number of assignments throughout the semester.

International Work Experience assists students to acquire desirable work habits in foreign job settings and to develop an understanding of the role of international business, the foreign country's work habits, economy, labor laws, and cultural/political factors that affect employment.

By satisfactorily completing the International Work Experience/Internship course, a student may earn up to six units per semester. Units are based on the number of hours worked throughout the semester.

For paid work, 1 unit = 75 hours, 2 units = 150 hours, and 3 units = 225. For volunteer work, 1 unit = 60 hours, 2 units = 120 hours, 3 units = 180 hours.

Career and Technical Education Work Experience combines on-the-job training with classroom instruction, enabling the student to acquire knowledge, skills and attitudes necessary to enter and/or progress in a chosen occupation. Class attendance in a regularly scheduled weekly coordinating class is required by some SBCC departments.

For each semester that a student is enrolled in Cooperative Work Experience, it is required that the student provide evidence of new or expanded responsibilities or learning opportunities beyond those experienced during previous employment. Satisfactory completion of specific job-oriented learning objectives is required for determining the student's progress and improvement of performance on the job.

By satisfactorily completing a Work Experience course, a student may earn from 1-4 college units. A maximum of 16 Work Experience units may be applied as electives toward the 60 units required for an Associate in Arts or an Associate in Science Degree.

Credits are based on the number of hours worked during the semester: 1 credit = 75 paid hours or 60 volunteer hours.

Prerequisites for Career and Technical Education Work Experience Courses

The Occupational Work Experience class must be directly related to the student's stated major and the college program in which he/she is enrolled.

Career and Technical Education Departments Offering Work Experience

- ADN Nursing
- Addictive Disorders Counseling
- Automotive Service and Technology
- Business Administration
- Computer Applications and Office Management
- Computer Information Systems
- Construction Technology
- Cosmetology
- Drafting/CAD
- Early Childhood Education
- Environmental Horticulture
- Graphic Design and Photography
- Interior Design
- Journalism
- Marine Diving Technologies
- Medical Imaging Sciences
- Multimedia Arts and Technologies
- School of Culinary Arts and Hotel Management
- School of Justice Studies

Job Referral Services

The Career Center receives numerous job orders from employers in the community and provides referrals for full- and part-time jobs and internships. It also provides a website listing information on all on-campus student jobs and maintains an online job referral system. Every spring the center sponsors an annual Job Fair that invites local employers and allows students to learn about career opportunities and to apply for job openings. Additional information about job referral is available at the Career Center, located in the Student Services Building, Room 282, or by calling (805) 730-4131.